Overview

The Graduate Certificate in Commerce is designed for professionals who seek to update their knowledge in a specific area of business, or alternatively pave the way to a Master of Commerce. Students have the option to select courses to gain a more in-depth understanding of a particular area of business, or select broad business courses to gain a general understanding of key business practices and theories. The program provides you with the option to tailor the program to suit your professional development needs.
Faculty
UNSW Business School

Campus
Kensington

Study Level
Postgraduate

Typical duration
0.7 Years

Delivery Mode
Face-to-face, Fully online

Intake Period
Term 1, Term 2, Term 3

Academic Calendar
3+ Calendar

Minimum Units of Credit
24

Award type
Graduate Certificate

Award(s)
Graduate Certificate in Commerce - GradCertCom

CRICOS Code
055630D
Learning Outcomes

1. Business knowledge Students will make informed and effective selection and application of knowledge in a discipline or profession, in the contexts of local and global business.

2. Problem solving Students will define and address business problems, and propose effective evidence-based solutions, through the application of rigorous analysis and critical thinking.

3. Business communication Students will harness, manage and communicate business information effectively using multiple forms of communication across different channels.

4. Responsible business practice Students will develop and be committed to responsible business thinking and approaches, which are underpinned by ethical professional practice and sustainability considerations.

5. Global and cultural competence Students will be aware of business systems in the wider world and actively committed to recognise and respect the cultural norms, beliefs and values of others, and will apply this knowledge to interact, communicate and work effectively in diverse environments.

Graduate Capabilities:

For more information on Graduate Capabilities, please click on this link.
Program Structure

Students must complete 24 UOC as a standalone program.

Prescribed Electives

Students can take up to a maximum of 24 UOC of the following courses.

- any level 5 Accounting course
- any level 5 Commerce course
- any level 5 Economics course
- any level 5 Finance course
- any level 5 Information Systems course
- any level 5 Marketing course
- any level 5 Management course
- any level 5 Risk Management course
- any level 5 Taxation and Business Law course

Enrolment Disclaimer

Unless advised otherwise by your program authority, you should follow the rules for the handbook for the year you commenced your program. You are also responsible for ensuring you enrol in courses according to your program requirements. myUNSW enrolment checks that you have met enrolment requirements such as pre-requisites for individual courses but not that a course will count towards your program requirements.
Admission Requirements

Entry Requirements

- A) A recognised undergraduate degree (or equivalent qualification), as determined by UNSW Business School with an average grade of 60% or greater.

OR

- B) 5 years relevant work experience: for example, clerical or administrative work in a commercial, not-for-profit or public service organisation, supervisory or management, banking, finance or marketing experience or other business-related positions.

Application Requirements

If applying under Category B):

- Resume (up to 4 pages) detailing competencies and achievements.
- Evidence of most recent employment status
- Supporting statement responding to the following question:
- In no more than 500 words outline why you would like to study the Graduate Certificate at UNSW Business School, and which specialisation you are interested in pursuing to meet your career aspirations

Special Admission Requirements

Additional selection criteria for admission to this program:

- Other

Entry Requirements

- A) A recognised undergraduate degree (or equivalent qualification), as determined by UNSW Business School with an average grade of 60% or greater.

OR

- B) 5 years relevant work experience: for example, clerical or administrative work in a commercial, not-for-profit or public service organisation, supervisory or management, banking, finance or marketing experience or other business-related positions.
Application Requirements

If applying under Category B):

1. Resume (up to 4 pages) detailing competencies and achievements.
2. Evidence of most recent employment status
3. Supporting statement responding to the following question:

• In no more than 500 words outline why you would like to study the Graduate Certificate at UNSW Business School, and which specialisation you are interested in pursuing to meet your career aspirations

For more information about admission requirements for various UNSW programs, visit the following website(s):

Domestic Students
International Student
Program Requirements

Progression Requirements

Upon successful completion of the Graduate Certificate in Commerce comprising 24UOC from the Business School Postgraduate suite (excluding AGSM courses), and having achieved a minimum WAM of 65 overall, you may articulate into the Master of Commerce or Master of Commerce (Extension). To articulate into the Master of Commerce or Master of Commerce (Extension) you are required to complete an internal transfer request form; see Additional Information below for link to online form.

Note:

The Graduate Certificate in Commerce allows students to choose any courses from the Business School Postgraduate suite (excluding AGSM courses) to make up the 24UOC required. Students entering this program with the intention to articulate into the Master of Commerce or Master of Commerce (Extension) are advised to plan their studies carefully. We recommend that you consult the handbook for the MCom or MCom (ext.) to ensure that you are following a sequence that meets the requirements of a specialisation (major).

For more information on university policy on progression requirements please visit Academic Progression.
Pathways

Articulation Arrangements

Other program(s) within articulated suite:

**Master of Commerce - MCom**

*8404 Commerce*

Faculty: UNSW Business School
Campus: Kensington
Units of Credit: 72
Typical Duration: 1.7 Years

**Read More**

**Master of Commerce (Extension) - MCom(Extn)**

*8417 Commerce (Extension)*

Faculty: UNSW Business School
Campus: Kensington
Units of Credit: 96
Typical Duration: 2 Years

**Read More**
Additional Information

Internal Transfer Form

www.business.unsw.edu.au/students/resources/online-forms

Further Information

Please note that these requirements may be subject to change. Students are advised to follow requirements according to the year they commenced. Please refer to previous editions of the Online Handbook for your program requirements.

Current Students

Contact the UNSW Business School Student Centre for advice.
tel: + 61 2 9385 3189
location: Level 1, room 1028, Quadrangle Building
Forms, policies and procedures
Frequently asked questions

Prospective Students

Contact Student Recruitment
E: studybusiness@unsw.edu.au
Program Fees

At UNSW fees are generally charged at course level and therefore dependent upon individual enrolment and other factors such as student's residency status. For generic information on fees and additional expenses of UNSW programs, click on one of the following:

- Domestic Students
- Commonwealth Supported Students
- International Students
Pre-2019 Handbook Editions

Access past handbook editions (2018 and prior)

Pre-2019 Handbook Editions